

Individual Verification of ID & Address



As part of the EU wide procedures for opening new bank accounts and anti-Money Laundering checks, we are required to verify your identity and address. We do this electronically and, to assist in this process, please send us legible copies of the following:

- one document from the evidence of name list and one from the evidence of address list. **NOTE:** the same document cannot be used twice. The ideal documents are a photo driving licence and passport; *or*
- if you have one, ask your financial adviser to provide the industry wide standard "Intermediary Verification Certificate for UK Resident Private Individuals" issued by the Joint Money Laundering Steering Group. **He must also attach legible copies of the documents** he has used to complete this for the purposes of our electronic check. **If the copy of any photo is unclear, he must certify that the original does provide a good likeness to you.**

Evidence of Name	Enclosed
Current Signed Passport or EEA Member State Identity Card	
Resident Permit issued to EEA nationals by Home Office	
Current UK or EEA Photo Driving Licence	
Current Full UK Driving Licence (old style)	
Firearms / shotgun certificate	
State Pension or Benefits Book / notification letter	
Sub-contractors Certificate	
Inland Revenue tax notification	
Evidence of Address	
Solicitor letter confirming completion of house purchase or land registration	
Most Recent Mortgage Statement	
Current Local Authority Tax bill	
Local Authority rent card or tenancy agreement	
Bank/building society / credit union statement or passbook	
House or motor insurance certificate	
Utility Bill (not mobile phone) – this must be a paper bill not a web based print out	
Current UK / EEA Photo Driving Licence	
Current Full UK Driving Licence (old style)	
Please note: in the event that the electronic verification fails, we may need to revert to you for further evidence.	